

# GSSA Assembly Meeting

## Agenda

26 September 2024 / Zoom

- I. Call to order **6:02**
- II. Approval of minutes and adoption of agenda **Approved as read**
- III. Officer Reports
  - A. President – [president.gssa@tulane.edu](mailto:president.gssa@tulane.edu)
    - i. Janitorial fee for classrooms – GSSA events **\$26-28 fee for using classrooms need to be included in the budget from now on**
      1. **Shreya will look into specifics on who will incur this fee**
    - ii. “In-advance event funding petition” form on website
      1. **Only if event needs to be not within its month**
    - iii. Zach for e-board stipends: update
      1. **Still working on it**
    - iv. 3-minute thesis - Thursday, November 7 at 2 pm in the Freeman Auditorium (Woldenberg Art Center, Uptown Campus)
      1. Deadline to apply: 11 October
      2. Funding request: \$500 (\$300 for Grand Prize and \$200 for People’s choice award).
        - a. **Motion to fund for \$500**
        - b. **Funded for \$500**
  - B. Vice President – [vp.gssa@tulane.edu](mailto:vp.gssa@tulane.edu)
    - i. GSSA Fall Welcome Mixer on 11<sup>th</sup> October. Search for Sober Monitors.
      1. **Friday at port Orleans**
      2. **Still need more monitors**
      3. **Email VP to volunteer**
  - C. Treasurer – [treasurer.gssa@tulane.edu](mailto:treasurer.gssa@tulane.edu)
    - i. GSSA Travel Award Update
      1. **All fall awards have been sent out**
      2. **2 weeks from the day you received the decision if you have already attended a conference**
      3. **Concur and world travel agency both will get reimbursed by GSSA**
        - a. **If prices seem lower contact world travel agency to price match**
        - b. **If going outside of either must have university permission**
    - ii. Travel Reimbursement Packet Walkthrough (<https://gssa.tulane.edu/gssa-documents/>)
      1. **GSSA can reimburse 67 cents per mile on driving or riding to and from conferences**
      2. **Follow the checklist for all packets**
      3. **These packets should be going to reps FIRST to be checked over/signed and then sent in**
      4. **All forms should be combined into one pdf**
    - iii. **Summer reimbursements are still in process everything from the spring should be finished but if not reach out to Treasurer**
    - iv. **Events- Current Budget=\$9,067**

### **Events up to \$300**

Requestor's Name	Requestor's Department	Event Title	Event Start Date	Estimated # of Attendees and Affiliation	Amount Requested	Per Person (\$)	Approved?
Dichen Wang	Chemistry-GSSA	CGSA Departmental Meeting	10/2/24	40	\$300	7.5	Yes

Barbara Lundebjerg	Economics-GSSA	AGES Monthly Meeting	10/15/24	25 grad students	\$250	\$10	Yes
Hannah Eiseman	Ecology & Evolutionary Biology-GSSA	October CREEP Meeting	10/16/24	20	\$299	\$14.95	Yes
Jiachen Shi	Political Science-GSSA	PhD Gathering	10/22/24	35	\$299	8.54	Yes
Katie Margerison	Art History-GSSA	Cyanotype Workshop	10/25/24	15	\$300	\$20	Yes
				<b>Total Requested:</b>	<b>\$1,448</b>		

Motion to form all events under \$300 as a slate -approved

Motion to fund slate -approved

All events under \$300 are funded

#### Event Requests Over \$300/Multiple in one month

Requestor's Name	Requestor's Department	Event Title	Event Start Date	Estimated # of Attendees and Affiliation	Amount Requested	Per Person (\$)	Approved?
Naufil Sakran	Mathematics-GSSA	SIAM Graduate Student Colloquium	10/1/24	30	200	6.67	Yes
		SIAM Graduate Student Colloquium	10/8/24	30	200	6.67	Yes
		SIAM Graduate Student Colloquium	10/22/24	30	200	6.67	Yes
		SIAM Graduate Student Colloquium	10/29/24	30	200	6.67	Yes
				<b>Total:</b>	<b>\$800</b>		
Ziyu Zhou	Computer Science-GSSA	Computer Science Graduate Student Colloquium	10/2/24	15	\$150	\$10	Yes
		Computer Science Graduate Student Colloquium	10/16/24	15	\$150	\$15	Yes
				<b>Total:</b>	<b>\$300</b>		
Md Asif Hasan	Earth & Environmental Sciences-GSSA	EES Grad Welcome Dinner Fall 2024	10/1/24	19	\$300	\$15.79	Yes
		EES & RCSE Swamp Tour	10/27/24	15	\$400	\$26.67	Yes
				<b>Total:</b>	<b>\$700</b>		
Augustine Nwokoye	River-Coastal Science and	EES & RCSE Swamp Tour	10/27/24	15	\$400	\$26.67	Yes

	Engineering-GSSA						
				<b>Total:</b>	<b>\$400</b>		
Qiran (Rex) Fan	Psychology-GSSA	Colloquium Graduate Student Lunch	10/11/24	26 graduate students	\$253.44	\$9.75	Yes
Ashley West	Psychology-GSSA	Jack-O'-Lantern Jamboree	10/25/24	32	\$292	\$9.13	Yes
				<b>Total:</b>	<b>\$545.44</b>		
India Pursell	Neuroscience-GSSA	Neuroscience PhD Student Social	10/13/24	24	\$296.22	\$12.34	Yes
		October DUNNK Meeting	10/18/24	25	\$250	\$10	Yes
				<b>Total:</b>	<b>\$546.22</b>		
Elham Loni	Physics- GSSA	PEP Grads Gathering	10/14/24	44	\$150	\$3.41	Yes
		PEP Grads Gathering	10/28/24	44	\$150	\$3.41	Yes
				<b>Total:</b>	<b>\$300</b>		
Claudia Garcia	Biomedical Engineering-GSSA	Fall BBQ	11/1/24	45	\$900	\$20	Yes
				<b>Total:</b>	<b>\$900</b>		
				<b>Total Requested:</b>	<b>\$4,491.66</b>		

Each department motioned to form slate for multiple events

Each slate funded

RCSE event motion to fund

RCSE event funded

BME event motion to fund

BME event funded

All events funded

Budget if all events approved- 3,127.34 Remaining budget for fall semester

D. Secretary - [secretary.gssa@tulane.edu](mailto:secretary.gssa@tulane.edu)

- i. Still have about 17 pending wavesync requests please answer those emails even if you aren't the person putting the events in
- ii. Enrollment number updates

IV. New Business

A. GAPSA Senator Report

- i. GAPSA Mixer Oct 18<sup>th</sup> more info to come
- ii. Approved budget for SAGA and TASA

B. Graduate Council Report

- i. Will have meeting the 2<sup>nd</sup> week of Oct

C. SLA Graduate Studies Committee Report

- i. Had a meeting it went great will have another at the start of Oct

D. SSE Graduate Representative Report

- i. No meeting

E. OISS Liaison Report

i. No report

V. Old Business

A. Jiachen looking for people in SLA to band together and help department get meeting with dean,  
reach out to him if interested in making more money

VI. Announcements

VII. Adjournment 7:50PM