GSSA Assembly Meeting

Agenda

 16 November 2023 / LBC 201

1. Call to order 6:02 PM
2. Approval of minutes and adoption of agenda Approved as read;
3. Guest Speakers – No guest speakers
4. Officer Reports
	1. President – president.gssa@tulane.edu
		1. Reminders for reps
			1. General procedural questions from students should go to reps first
			2. Some travel funding applications are not consistent / following guidelines on website
		2. E-board stipend discussion
			1. Funding comes from GSSA funds to pay E-board to run meetings, maintain website, maintain finances, get google forms ready, plan events, etc.
			2. $10/hour – fixed amount of $1000/semester at the end of the semester
			3. Accountability measures in place, monitored by JOBB
			4. Start thinking about volunteering for the GSSA E-board!
	2. Vice President – vp.gssa@tulane.edu
		1. Fall semester events recap – possible funds roll-over to the Spring
			1. ~$600 – will discuss on December 7th where the Assembly wishes to reallocate the funds
		2. ~~E-board stipend discussion~~
	3. Treasurer – treasurer.gssa@tulane.edu
		1. Travel Funding – If receipts are in a different language, please give a translation.
		2. Dept Event’s Funding – **Please send in all reimbursements’ packets by Nov 25th.**
			1. Send in a folder of *all* reimbursement packets you’ve had throughout the semester.
			2. All in the same email
		3. Running budget
			1. $3371 left in the budget after last meeting
			2. All events that were submitted for this meeting total $2605
			3. $766 left if all are approved
			4. If you want to have an event prior to the February 1st meeting, you *need* to submit by the next meeting (Dec 7th).
				1. Send event requests for January and February for the December meeting if you are able.
		4. Event requests

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Requestor's Name** | **Requestor's Department** | **Event Title** | **Event Start Date** | **Estimated Number of Attendees and Affiliation** | **Amount Requested (Ex: $50.00)**  | **Per Person** | **What will be purchased with GSSA Funds?**  |
| Miller Dickerson | Biomedical Engineering – GSSA | BME Fall BBQ | 12/2/2023 | Graduate students from BME and Bio innovation (44 of us) and BME faculty (~15-17) | 900 | 18 | Blue Oak BBQ catering for 50 people plus gratuity |
| Julia Sjodahl | Anthropology – GSSA | Anthropology Winter End-of-Semester Event | 12/8/2023 | 49 | 225 | 4.5 | From Panera: Fruit bowl, Bagel Pack |
| Godservice Eziefule | Ecology & Evolutionary Biology – GSSA | CREEP Meeting  | 12/6/2023 | 20 | 380 | 19 | Food for 20 people |
| Jiachen Shi | Political Science – GSSA | End-of-semester PhD gathering | 12/4/2023 | 30-35 | 250 | 7.1-8.3 | Pizza, non-alcoholic drinks, snacks |
| Aunindya Jyoti | Chemistry – GSSA | CGSA Departmental Meeting | 12/6/2023 | 35 | 300 | 8.5 | Sandwiches from Pyramids Cafe |
| Kierstin Cousin | Neuroscience – GSSA | Downtown Uptown North Shore Neuroscience Krewe (DUNNK) December Meeting | 12/8/2023 | 25 | 250 | 10 | Coffee / pastries |
| Dontré Major | Studio Art – GSSA | Open studios/ Art sale | 12/8/2023 | 12 grads, students, and non-affiliates | 300 | 25 | food catering |

Motion to vote on all items under $300 as a slate.

Seconded

Approved

Motion to fund all items under $300 as a slate

Seconded

Approved

Motion to fund the BME event for $900

Seconded

Approved

Motion to fund the BME event for $380

Seconded

Approved

* 1. Secretary – secretary.gssa@tulane.edu
1. New Business
	1. GAPSA Senator Report
		1. GAPSA Mixer is tomorrow
		2. Service day will be in February, they’re looking for site coordinators
			1. Arrange for students coming in for one day of service
	2. Graduate Council Report
	3. SLA Graduate Studies Committee Report
		1. Met on the 23rd and they’re just waiting to hear about the next meeting
	4. SSE Graduate Representative Report
	5. SLA Grad Representative Report
	6. OISS Liaison Report
	7. **Brought to the assembly – issues with taxes for the International Students. If you’re having an issue, or know someone who is, please let us know. We’re working to fix this.**
2. Old Business
3. Announcements
	1. Spring 2024 meeting dates/times
		1. Thursday 2/1, 6-8pm | LBC 203 (Stibbs)
		2. Thursday 2/29, 6-8pm | Zoom Meeting
		3. Thursday 3/21, 6-8pm | LBC 201 (Race)
		4. Thursday 4/18, 6-8pm | Zoom Meeting
4. Adjournment 6:57 PM