

GSSA Assembly Meeting

Minutes

September 29th/LBC 201 (Race)

- I. Call to order **6:15 pm**
- II. Approval of minutes and adoption of agenda **approved as read**
- III. Guest Speaker
 - A. Catherine Tyner, Assistant Dean of Students | Division of Student Affairs

Case Management Victim Support <https://cmvss.tulane.edu/>

Graduate students have access to case managers, therapists, and more.

Graduate students DO have access to the student emergency fund provided by CMVSS. OGPS and Jennifer are ensuring this is the case.

<https://srss.tulane.edu/>

Goes through account connected to Accounts Receivable

Swipe out Hunger – apply for a free 3 SWIPES added to your Splash Card

Issue – not currently offered at the Commons, some graduate students experience this

CT will follow up and make sure it works, because it should

>> need more than 3? Still apply! You will automatically be sent information about food insecurity and opportunities

Recovery Community – sober-curious and soberminded group funded community building, excursions, and inclusion

>> coming soon. Recovery House! A space on campus for the recovery and sober-curious community

24/7 Virtual Urgent Care through Tulane Health Center

>> download an application

>> virtually see Tulane doctor and make next steps

CORQ App

Filter by free food on campus!

Also find out about events on campus!

Data from Wavesync and Tulane Academic Calendar

Coming soon >> Student Affairs will be in the Tidewater Building downtown!

- IV. Officer Reports
 - A. President – president.gssa@tulane.edu
 - 1. Feedback on the liaison efforts of GSSA Members!

Received positive feedback about the information going from graduate students to the administration, and vice versa. Keep up the good work!

2. Differences between travel & event reimbursement processes

<https://gssa.tulane.edu/gssa-documents/>

https://gssa.tulane.edu/wp-content/uploads/sites/471/2022/09/Representative_Info-Sheet_2022-2023_updated-AUG-2022.pdf

Travel >> REPS >> OGPS@TULANE.EDU + cc: Treasurer

Events >> REPS >> TREASURER.GSSA@TULANE.EDU

3. Travel Funding through GAPSA

Who? Anyone represented by GSSA

Why? You missed a GSSA Deadline and have found no other source of funding (professor, department, school, external)

May be contingent upon: facilitating the needs of many

Important for: understanding the needs of the assembly for future deadlines and budgets

Procedure: Contact the VP of Finance in GAPSA (gapsavpf@tulane.edu) and cc pres.gssa@tulane.edu on the message

Included in the request you will need:

- The total list of those who would attend (names, affiliated department/school)
- Date of the conference
- Reasoning for attending/participating in conference
- The total budget required
- Breakdown of budget needs (e.g., flights, sample dates)

4. Health Services

<https://pregnancy.tulane.edu/>

5. Reserve fund questions, re: 8/26 assembly meeting

Limited to constitution's language about "capital improvements"

Even if the assembly votes that something is of value and deserves funding the reserve, we may not have it approved if it does not meet classical "capital improvements" from examples of

We have been successful two ways in the past:

1) Ida Emergency Fund

2) Graduation gown rental (trial run, this spring)

Take-away: Moving to the legislative committee and will come back to assembly for ratification a

6. Honor Board

All representatives of GSSA are also part of the honor board. Should there be an issue that requires the convening of the honor board, approximately 10 students will be randomly selected from each school (SLA and SSE). A dvanced notice will be provided.

7. Request to fund Versatile PhD for \$1500

<https://versatilephd.com/>

Tulane University

Usage Report: 2021-22 Service Year through June 30, 2022
From Todd Maurer, CEO LinkedIn: www.linkedin.com/in/todddmaurer

Site Use

126 unique users, of whom visited the Versatile PhD site for a total of **257** logins. **63** were first-time users who registered in this reporting period.

Features

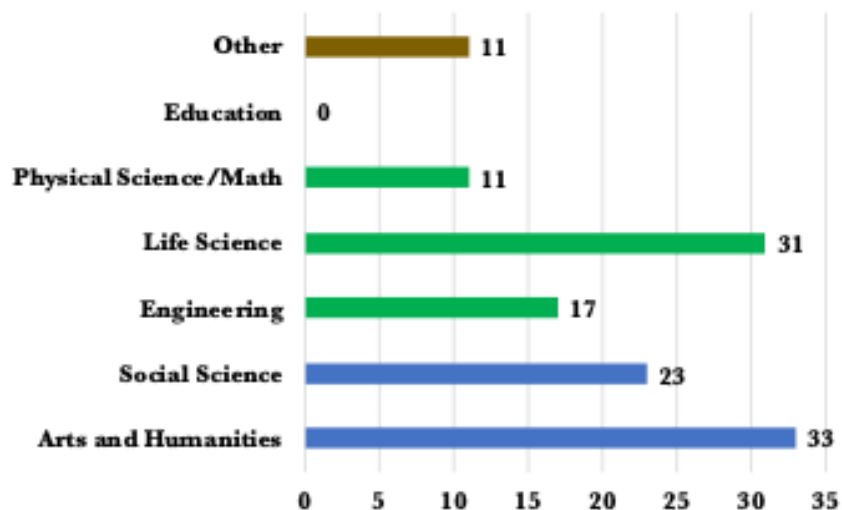
- **61** of your users accessed PhD Career Finder content, and did so **132** times, an average of **2.3** accessions per user.
- **18** users enrolled in the Options for Success Career Discovery course
 - **53** users accessed Smart Jobs

Historical

By this same point in the last service year (i.e., June 31, 2021) we logged **107** unique users for your institution for a total of **231** logins. **43** were first-time users.

General Disciplinary Distribution of Users

- 44.1% Humanities/Social Science
 - 46.8% STEM
 - 8.7% other categories



Motion to vote to support the subscription to Versatile Phd for \$1500

Seconded.

2 against, rest for

Funding Approved.

B. Vice President – vp.gssa@tulane.edu

1. Change of Date: 1st Fall Semester Wellness Workshop

Friday, October 14 2022 at 9:00 AM
Diboll Mind/Body Studios (Reily Center)

Other ideas for events – people want pets!

2. Updates: Fall GSSA Reception / Mixer

All GSSA folks (reps+constituents)

Next Friday, October 7th 4-7 pm

Qatar Ballroom LBC

LOTS LOTS LOTS of FREE FOOD, drink tickets + cash bar

RSVP Cap 200.

Fill out your response on Wavesync as soon as you get the RSVP.

If RSVPs are low, +1 will be opened a day or two before.

3. Request for funding: October Trivia Night (\$1200)

Tentative date: last Thursday of October

Motion to fund, seconded

Funded

C. Treasurer – treasurer.gssa@tulane.edu

Requested Events:

Requestor	Event Date	Department	Event Name	Amount Requested	Amount/Event
Louis Nass	9 Events 9/30-11/29	Mathematics	Math Grad Student Colloquium	1350	150
Louis Nass	12/6/2022	Mathematics	Math Grad Student Colloquium Finale!	300	300
Taotao Jing	4 Events 10/12-11/2	Computer Science	CS Graduate Student Colloquium	400	100
Emily Clark	10/14/2022	Anthropology	Anthropology Mid-Semester Check In	231	231
Adella Guidroz	10/14/2022	CMB	ATCG Graduate Meeting	200	200
Barbara Xavier Franca	10/4/2022 (8 meetings)	Spanish & Portuguese	Spanish and Portuguese Creative Writing Workshop	800	800 100/event
Barbara Xavier Franca	10/20/2022 (3 meetings)	Spanish & Portuguese	Spanish and Portuguese Graduate Student Orientation Sessions	600	600 200/event
Whitney Murchison	10/5/2022	EEB	Monthly CREEP meeting	600	600
Whitney Murchison	10/22/2022	EEB	CREEPY Halloween Party	1000	1000
Ekanshu Mallick	10/21/2022	EES	EES Colloquium	400	400

REMINDER: Unless you fill out the GSSA Google Form minimum 4 days prior to an assembly meeting, we cannot vote to approve your event funding request!

<https://gssa.tulane.edu/wp-content/uploads/sites/471/2022/09/How-to-make-a-GSSA-Event-Request.pdf>

Sum total of events: \$6,231

1) Is there a motion to vote on the <\$300 events as a bundle?

Motion to make slate of everything under 300, including Span & Port revisions.

Seconded

Approved

Motion to fund everything on slate as is

Seconded

Approved

2) Individual voting on >\$300 events

Motion to fund EEB Monthly Creep at 600?

Seconded

Funded

Motion to fund CREEPY Halloween Party at 1000?

Seconded

Funded

Motion to fund EES Colloquium at 400?

Seconded

Funded

Assuming All Events Voted Through. . .

	9/1/2022	9/29/2022
Starting	\$47,000	\$37,150
Departmental	\$4,250	\$6,231
VP	\$5,100	\$1,200
Prez	\$500	\$1,500
Remaining	\$37,150	\$28,219

Reimbursement Request Reminders:

I've submitted all Event Reimbursements that were requested to me as of 9/26/2022. If you submitted an event reimbursement before that time and haven't heard from me that I've submitted it, please let me know.

GSSA Reps, please make sure your departments understand they should send reimbursement paperwork to YOU, not to me.

Direct deposit form:

- Different from HR/payroll
- Email form to Schrell Watson (swatson@tulane.edu)
- Save PDF of email from Ms. Watson

FW: Direct Deposit Confirmation

Watson, Schrell T <swatson@tulane.edu>

Mon 9/26/2022 3:17 PM

To: MacDougal, Elizabeth H <emacdougal@tulane.edu>

Hello, Yes

From: MacDougal, Elizabeth H <emacdougal@tulane.edu>

Sent: Monday, September 26, 2022 2:56 PM

To: Watson, Schrell T <swatson@tulane.edu>

Subject: Direct Deposit Confirmation

Hi Ms. Watson,

I'd like to confirm whether I have direct deposit set up. Would you let me know?

Thanks a lot,

Elizabeth

Elizabeth MacDougal (she, her)

Ph.D. Student, Van Bael Lab

Department of Ecology and Evolutionary Biology

GSSA Treasurer

Tulane University

<---Attach your PDF to reimbursement packets

If you already have direct deposit, please email Schrell Watson for confirmation.

You only need to email her once for your entire student career unless you change bank accounts, but you should include this PDF in each travel reimbursement where you, personally, accrued the costs.

Business raised concerning the travel funding deadlines.

Reasoning – new students have the most likelihood of missing out on this.

Proposal – we share this information with our DGS and/or Chair, to make sure it is available to incoming students

Request to have travel funding deadlines discussed at next meeting via Computer Science – Agenda for 10/20 will include this

D. Secretary – secretary.gssa@tulane.edu

V. New Business

A. Admission of Studio Art to the GSSA Assembly (constitution distributed with agenda)

Motion to admit Studio Art into GSSA

Seconded

Approved

B. Admission of WiSE (Women in Science & Engineering) as IGDO to GSSA Assembly (constitution distributed with agenda)

Motion to admit WiSE as IGDO into GSSA

Seconded

Approved

Come learn about the association at this meeting

Motion to approve funding

Seconded

Funded

Danica Kulibert	9/30/2022	WiSE – IGDO	WiSE Kick-Off Event	350	350
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Motion to fund WiSE Event at 350?

Seconded

Funded

C. Call for SLA Representative & SLA Grad Studies Non-Voting Member

Zehra Farooq SLA Meeting

Stephanie Steele – nonvoting member

D. Call for Graduate Council Non-Voting Member

Danica Kulibert

E. GAPSA Senator Report

GAPSA Diversity Committee in the works to assist with diversity event funding a location and IGDOs.

GAPSA Fall Mixer >> October 22 7:30-10:30 pm @ the Republic

Smaller venue than usual, RSVP!!

Drinks are free up til \$13000 (~3 drinks/person)

Sober monitors will be requested (1 for every 50 person)

>> form is on wavesync, don't have to commit even if you fill out the form

F. Graduate Council Report

G. CELT Advisory Board Report

<https://celt.tulane.edu/>

And Canvas!

New initiative: Peer Mentor Program in EDI >> Schedule short chats with a peer mentor to discuss manageable EDI interventions in your course!

Classroom Enhancement Grants Up to \$400!

CELT will have a **new home** some time next Spring.. In the library! Faculty hang out and work space

See handouts for events, and the website, and their weekly emails!

H. SSE Representative Report

Distress in Iran >> looking for resources to provide to constituents; look out!

I. SLA Representative Report

From SLA graduate studies committee

There are a few graduate studies programs being reviewed – this is to make sure everyone is at the appropriate level and to make improvements (not cuts).

Clarifications to credit hours and requirements in French and Philosophy

Courses approved:

POLS 7225 – Sustainable Human Development: Theory & Practice

AFRS 7940 – Black Diasporic Culture

ANTH 7070 – Race & Migration

ANTH 7365 – The Anthropology of Sex Work

ANTH 6100 – Urban Music: Race, Class and Sexuality

PHIL 9981 – Masters Thesis Research

J. OISS Liaison Report

1. Open call for OISS Liaison

2022 Nkechi "NK" Mbaebie International Student Award Application Is Open

Deadline for Applications is October 23, 11:59 PM

Administered by the Office of International Students and Scholars, the [Nkechi "NK" Mbaebie International Student Award](#) was created to recognize and celebrate the contribution and achievements made by an international student to Tulane University and the community as a whole. The award was inspired by NK, an inspirational international student. Learn more about her [here](#). In addition to recognition during fall 2022 International Education Week, the recipient will receive a \$500 cash award.

Applications may be submitted by the student or on behalf of the student by a faculty member, a staff member or another student. [Complete application instructions can be found here](#).

Tulane International Society Faculty-Student Networking

When: September 30, 4:00- 5:00 PM
Where: Pocket Park

Enjoy free food and refreshments as you mingle with faculty members to meet and connect with them!

Hosted by [TIS](#)

QSA Open Mic at Newcomb Art Museum

When: September 30, 6:00 PM - 9:00 PM
Where: Woldenberg Art Center

Join Queer Student Alliance in experiencing the photography and interviews of artist Jess Dougan exploring the lived experiences of aging Trans and Gender Non-conforming people. To celebrate the authenticity of Trans and Queer lives, we will be hosting an Open Mic in the gallery space, where we invite any who wish to share their experiences through art, poetry, speech, or song. Come spend the night with us, experience the exhibition, and meet with Queer and Trans members of both the Tulane, and wider New Orleans Queer communities. Also in attendance will be Tulane's own Gender Exploration Society, and the New Orleans Trans Oral History Project, to help us share our stories.

VI. Old Business

VII. Announcements

- A. Thursday October 6th @ 10 am in front of Gibson on St. Charles & Cowen Circle
- B. Reminder: Applications to compete in the **3 Minute Thesis Competition** are due **September 30th!**

Advanced PhD students from any discipline may compete and need to email OGPS at ogps@tulane.edu by Friday, September 30 to express their desire to participate.

Three Minute Thesis Competition

Calling for PhD students to participate!

Benefits of participation:

- Share your research with friends, family, colleagues
- Grand Prize winner presents at CSGS Conference
- Financial Prizes for winners
- Networking Opportunities
- Add participation to your resume
- Talk about your research in an accessible setting

Tuesday, November 15, 2022 at 3 PM
Kendall-Cram Lecture Hall, LBC



Email
ogps@tulane.edu to
participate

C. Flu-Shot Requirement

No-Cost Flu Shots

When: October 4, 9:00 AM - 4:00 PM

Where: Reily Center, Lagniappe Room

Flu season is quickly approaching. [Flu shots are required annually](#) for Tulane undergraduate, graduate, and professional students. To help students meet this requirement, Campus Health will be offering a variety of [outreach-based flu clinics](#) in October and November.

You can schedule a flu shot appointment at one of the clinics listed below through the [Campus Health Patient Portal](#). Walk-ups will be accepted but appointments are **strongly preferred and encouraged**. To save time and to make the lines move more quickly, we ask that you complete the online consent form and upload a copy of your insurance card via the [Patient Portal](#) before arriving at your appointment. When you arrive, please bring your Splash ID, insurance card, and wear a shirt that allows for the sleeve to be rolled up.

A. WISE Events – all on wavesync!

- a. September 30th Kick-off Event Tidewater 2214 12-2 pm
- b. Wednesday October 5th 12-2 pm LBC Mezzanine

- c. Morning coffee & donuts mingling and meeting; 2 in October
- d. Bring your own writing
 - i. Listed on CORQ!
 - ii. Weds. Oct 19 5-8 pm @ Mojo on Freret
 - iii. Oct 25 2-6 pm @ Mojo on Magazine

VIII. Adjournment **8:16 pm**